

## Singleton & Charlton Parish Council

### Members of Singleton & Charlton Parish Council are summoned to a Virtual Council Meeting on Wednesday 15<sup>th</sup> July 2020 at 7pm

#### Members of the Public

Members of the Public are very welcome to attend. You will need to contact the Clerk for a link to the Zoom Meeting and will be given the opportunity to speak at Item 12 on the agenda. There will also be reports from District and County Councillors as available.

All attending are reminded that mobile devices should be switched to silent for the duration of the meeting.

**The meeting will be recorded, to enable the clerk to produce accurate minutes. The recording will be deleted after the minutes are approved.**

#### AGENDA

1	<b>Apologies for Absence</b> – Jasper Richmond has resigned	2 mins
2.	<b>Co-Option of New Councillor</b> – Tony Marshall	2 mins
3	<b>Declaration of Council Members of personal interests in any of the agenda items below</b>	2 mins
4	<b>Minutes of the last Parish Council Meeting</b> – to approve as a correct record the Minutes of the Parish Council Meeting held on 22 <sup>nd</sup> January 2020 and Planning Meeting held on 26 <sup>th</sup> February 2020.	2 mins
5	<b>Chairman's Report</b> – John McDonald	5 mins
6	<b>Administrative Complaint</b> – Received from Sarah Harper concerning a communication about Covid-19. Complaint to be managed by Rodney Duggua	15mins
7	<b>County Councillor Report</b> – Mr Jeremy Hunt, Chichester North Division - WSCC	10 mins
8	<b>District Councillor Report</b> – Mr Henry Potter, Goodwood Ward	10 mins
9	<b>Council Matters</b> Appointment of Chairman and Vice Chairman Policies – Approve Updated Policies Annual Audit – Approve Business Plan & Projects – Elect Sub-Committee - JMcD Councillor Responsibilities – JMcD Recruitment Campaign for 2 Councillors – JMcD/DH Junior Councillors – formalise this idea - DH to brief.	5 mins
10	<b>Village Matters – Decisions Required</b> Covid-19 – Current and Future Plans DH Flood Action – Re classification of the River Lavant, assign responsibility Events – VE Day/Harvest Event – JM, discuss IGAS – Communication from Philip Maber - GZ Valley Youth Facilities – agree a meeting date with interested parties to discuss this provision - DH. Playground – Repairs/Covid-19 JMcD/Clerk Update Town Lane Railings – Update JMcD Footpaths – Update JM Goodwood – Update on parking restrictions during Horse Racing Events Pond – agree date for pond clearance and contact volunteers	20 mins

	VE Bench – Discuss JM Glebe Field – Discuss DH	
11	<b>Finance</b> Review of Expenditure v Budget, approval of the Accounts and Bank Reconciliations for the period ending 30 <sup>th</sup> June 2020 Payments for Consideration Any other financial issues – Precept is confirmed as £17,420.00, first payment due 17 <sup>th</sup> April 2020. This is an increase of £9.92 per year on a Band D property. Agree how much should remain in the Savings Account, VN to give details. Glebe Field – payment of missed rent.	10 mins
12	<b>Planning = See Separate Sheet</b>	2 mins
13	<b>Public Open Forum</b> – 15 minutes is allowed for the public to ask questions relating to this agenda or matters affecting the Parish	15mins

**Signed & Dated – Clerk of Singleton & Charlton Parish Council**

**Parish Council Members** – Cllr John McDonald, Cllr Adrian Taylor, Cllr Deborah Harwood, Cllr Robert Maine, Cllr Jane Mayhew, Cllr Rebecca Trowell, Cllr Graham Zacharias